

TOWN OF SILVER CREEK
REGULAR MEETING
OCT 22, 2024

The Regular Meeting of the Town Board of the Town of Silver Creek was held on Tuesday, October 22, 2024 in the Board Meeting Room at 1924 Town Road for the purpose of discussing all issues before the Board.

Present were Supervisors Chuck Voss, and Greg Hull; Clerk Alison Oftedah!; Treasurer Shelly Peterson; Town Operations and Facilities Manager Paul Thompson, and (by phone) Deputy Clerk Katie Anderson.

Absent: Supervisor Scott Krech.

Visitors Present: None.

Chairman Voss called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

CONSTITUENTS CONCERNS:

There were no new concerns. Hull reported that he did visit with residents on Alger Grade who had complained about dust control last meeting. Recent rains have helped the situation.

Road Report – Thompson reported that grading was done on East Castle, West Castle, Bunker, and Clark Roads. A number of loads of gravel were hauled onto the Alger Grade and then it was graded end to end. This week Larsen has been hauling black dirt from LP who was selling some at a reasonable price. Jeff Foley from Folco has been working on the Sterling doing annual maintenance and getting it completely ready for snow plowing season.

Tractor Repair – Thompson was told that the Town’s tractor is next on the list for repair.

Gravel Crushing – A letter was received from Lake County asking if Silver Creek is interested in joining in the bid for gravel crushing in 2025. A response is needed by the end of 2024. Thompson will follow up with the County to get answers to questions raised in the meeting.

SEWER OPERATIONS:

Motion Voss, second Hull to accept the Wastewater Operator’s Report as submitted via email by Eric Appelwick. Carried unanimously. (Full report on file in the Clerk’s Office.) It was noted that the report did not include service callouts handled by Thompson, including three times to the McLaughlin’s residence. Thompson reported that the generator repair is done, and he has Alum and Algaecide application done. He is in the middle of a water transfer. In the next week frost blankets will be placed on all grinder stations in preparation for winter.

Grease Problems – Voss said he would contact Appelwick about the next steps on this situation.

Lift Station 1 Pump Replacement – The RFP is waiting on Feist and Appelwick. The pumps in Lift Station 1 are working better since the last service call with Sy/Com. A summary of repairs showing approximately \$40,000 spent in service calls on this lift station in the last two years was viewed.

FACILITIES:

Recycling Trailer & Security Camera – Recycling is going well. Security options were discussed, and it was suggested that waiting for a permanent location for the trailer would be wise prior to investing in cameras and internet.

Historic Hall – Water issue/Leaking Toilet – It was agreed that the toilet should be fixed and Hull suggested using Cavallin Heating and Plumbing if Thompson didn’t have time to fix it.

Cemetery – Lights for Flag Display – Anderson presented research on a replacement solar light that she found on flagpole.com. The problem of the chains breaking the solar pane was discussed. Hull suggested using rope. Motion Hull, second Voss to approve the order of a replacement light.

STEWART RIVER SEWER:

No news.

Northshore Management Board – Annual membership in the Northshore Management Board was discussed and Voss recommended that the Town continue with the Board. A letter regarding a discount this year was circulated. After discussion, motion Voss, second Hull to pay annual membership dues for 2025.

REVIEW MINUTES:

Motion Voss, second Hull to accept as presented the 9/17 Regular Meeting minutes. Motion Hull, second Voss to accept as presented the 10/8 Committee of the Whole Meeting minutes. All motions carried unanimously.

TREASURER’S REPORT:

The Treasurer’s Report was presented by Peterson as follows: TOSC checking: \$50,967.78 and TOSC savings: \$673,878.65 for a total of \$724,846.43. Outstanding checks totaled \$49.74 for a CTAS balance: \$724,796.69. Motion Hull, second Voss to accept the September Treasurer’s Report as presented. Motion Voss, second Hull to authorize the requested transfer of \$44,000.00 from savings to checking. Both motions carried unanimously.

READING OF THE BILLS:

The current month’s bills were read: claims 10340-10376 totaling \$30,491.44, and payrolls through 10/25. Motion Voss, second Hull to authorize payment of the bills as presented. Carried unanimously.

CORRESPONDENCE:

The Board considered the following:

- Letter from Jason DiPiazza, Lake County Hwy Engineer regarding gravel stockpile production in 2025.
- Letter from Jason DiPiazza requesting certification of Town Road miles.
- Park State Bank Letter of Credit.
- A Right of Interment for John and Sally Huntington was signed.
- Email from Minnesota Benefit Association stating that the Board Life Insurance coverage has shifted from ReliaStar to Prudential.
- Letter from Nationwide Retirement regarding notices being available online.
- Quarterly Statement from Nationwide Retirement Services.
- Affidavit of Posting General Election Notice and Sample Ballots.
- Notice of final date for a one-time open enrollment for Board Members to join PERA.
- Notice of decision for a Lake County Variance Hearing for Greg and Cynthia Heinemann.
- Notice of of decision for a Lake County Variance Hearing for Cliff Pointe Ventures LLC.

OLD BUSINESS:

Historic Hall – Not discussed.

NEW BUSINESS:

Resolution 2024-8 Superior Shores Liquor License– This resolution was tabled by Chairman Voss.

Snowplow Policy – Motion Hull, second Voss to approve the snowplow policy for year 2025. The document was signed.

Resolution 2024-9 Castle Danger Sanitary Sewer District Policy Governing Campgrounds and Dump Stations – Oftedahl reported that the language for the policy was developed with the assistance of Engineer Nathan Feist, Wastewater Operator Eric Appelwick and the Town’s previous Wastewater Operator, Mike Hoops. After reading and finding one correction needed, motion Hull, second Voss to adopt Resolution 2024-9 as corrected (final version included below). Motion carried unanimously. This Resolution was adopted upon a roll-call vote as follows: Ayes: Chuck Voss, Greg Hull; Nays: None; Abstain: None; Absent: Scott Krech

RESOLUTION 2024-9
CASTLE DANGER SANITARY SEWER DISTRICT
POLICY GOVERNING
CAMPGROUNDS AND DUMP STATIONS

WHEREAS, the Town of Silver Creek has a responsibility to all users of the Castle Danger Wastewater system to regulate the system and ensure that no one user disrupts service to all other users; and

WHEREAS, the Castle Danger Wastewater system is limited by its infrastructure and the small rural nature of the system; and

WHEREAS, campgrounds are allowed in some areas of the Castle Danger Sanitary Sewer District; and

WHEREAS campground dump stations have the potential to introduce materials from many different sources into the Castle Danger Wastewater System;

NOW, THEREFORE, BE IT RESOLVED, the following regulations are enacted to protect and preserve the system for all users now and in years to come:

1. Campgrounds who connect to the wastewater system must submit a wastewater management plan signed by a licensed engineer and that shows proposed flow and loading calculations as well as the types of infrastructure that are planned. Calculations shall use a peak system loading factor of at least 4 for peak hour calculations. Campground owners must submit an As-Built diagram once a connection to the system is completed. All items connected to the sewer system shall be installed with tracer wire.
2. Only wastewater generated on-site at the campground or comes from an RV that has rented a campsite may be discharged into the dump station. The dump station shall be for the exclusive use of the campers of the campground. No wastewater, sludge, or septage brought into the campground by an outside hauler may be discharged into the dump station.
3. The Dump station shall be monitored by the campground owners and shall be locked at all times that the campground is not in operation or campground attendant is not on site.
4. A grinder pump must be used between the Dump Station and the Castle Danger main lines. No wastewater may enter the Castle Danger main lines without passing through a grinder pump.
5. The campground dump station shall be monitored and wastewater above the agreed upon gallons per day shall not be allowed. Campground pump stations (grinder or lift) shall be required to have magnetic or ultrasonic flow meters with a remote display which is accessible by Town staff. The Town reserves the right to add remote reading equipment to the meter for billing purposes.
6. In addition to a maximum number of gallons per day, holding tanks are required and off-peak pumping may be necessary to ensure that the gallons are metered through the system slowly enough to ensure the system integrity and the needs of all customers on the CDSSD Wastewater line.
7. The campground owner shall be liable for any wastewater exceeding the strength of domestic wastewater as stated in the Castle Danger Sewer Service Area Ordinance #98-1. And, per section 5 of this ordinance, **“If waters or wastes that are discharged into the Castle Danger system that in the judgement of the Superintendent and/or Engineer may have a deleterious effect upon the sewage works, processes, equipment or receiving waters or which otherwise create a hazard ...the Engineer and/or Superintendent may:**
 - a. **reject the wastes;**
 - b. **require pre-treatment to an acceptable condition for discharge to public sewers;**
 - c. **require control over the quantities and rates of discharge;**
 - d. **require payment to cover the added cost of handling and treating the wastes...**
8. All campsite clean-outs shall be sealed watertight when not in use including between rentals and through the winter. Seasonally-used sewer infrastructure shall be winterized at the end of the season sufficient to prevent damage from freezing and non-use. The Town must be notified of the timeline for winterization.

Adopted this _____ day of _____ 2024.

Chairman Charles Voss

Supervisor Gregory Hull

Supervisor Scott Krech

ATTEST:

Alison Oftedahl, Clerk

PENDING BUSINESS:

None

There being no further business, motion Voss, second Hull to adjourn the meeting at 8:19 p.m. Motion carried unanimously. The next regular meeting of the Board will be held on Tuesday November 12th, 2024, at 6:30 p.m. in the Board Meeting Room.

Respectfully submitted,
Alison Oftedahl, Clerk